



PROGRAM REVIEW REJOINDER PROCESS

The rejoinder process is in effect for any state reviewed program that received status notification of APPROVED WITH CONDITIONS. Upon receipt of this program approval status letter from the IDOE, the unit head and the content faculty will need to:

- Review the areas of concern addressed on the evaluation worksheet;
- Consider whether or not these areas of concern were adequately addressed in the review documents;
- Write a rejoinder statement with substantiating evidence for each area of concern listed on the COMPOSITE SCORING SHEET; and
- Submit electronically the rejoinder to the Assistant Director for Educator Preparation at the Office of Educator Licensing & Development.

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There is no particular format for rejoinder responses, as each will require program-specific information as indicated by reviewer assessment and comments.

The timeframe for submission of the rejoinder to the IDOE is open. However, it is recommended that the OELD receive the rejoinder no later than four to six months prior to the onsite accreditation visit for the institution. This will allow the IDOE to respond to the rejoinder prior to the visit, allowing the institution to have the final program approval status information to include in the accreditation exhibits under Standard 1.

In the event that the rejoinder materials submitted to the IDOE for review do **not** adequately allow for a program to be approved, the unit head will receive a letter of denial of program approval. At this point, no new candidates may be admitted into the program and the program will no longer be approved by the IDOE. The IDOE will discontinue approval of licenses in this area three years from the date of the approved program revocation letter. The unit may submit for approval a new program proposal to the OELD Teacher Education Committee for this licensure program.